

Governor Visit Form



ST. JOHN CHRYSOSTOM FEDERATION

Name of Governor: <u>Gara Choudry</u>		Subject/Aspect: <u>Safeguarding</u>	
Visiting Staff: <u>Miss Francis</u>	Staff:	Class: whole school	Date: <u>20/01/2020</u>

Name of staff:

Discussion focus Safeguarding policies and procedures

Summary of discussion:
 Miss Francis showed me the systems, measures and policies in place across The schools for identifying, reporting and dealing with any safeguarding concerns or cases!

Questions arising:

- Which filters were in place on school's IT system to ensure e-safety?
- How do you ensure that supply staff are safeguarding trained?
- How to ensure the information is shared across different agencies involved i.e social services, police etc.

Copies to:
 Headteacher
 Chair of Governors
 Clerk of Governors

Signed: [Signature]

The role of the named Governor:

- To familiarise themselves with the school/strategies.
- To be informed about teaching and learning in the subject.
- To ask questions about teaching and learning in the subject.
- To raise issues of grave concern with the Headteacher.

It is NOT the monitoring or assessment of any individual teacher.

Protocol for the named Governor:

- Meet the relevant staff twice a year.
- Make arrangement for visiting the Subject/Aspect Leader with the Headteacher.
- Listen and ask questions.
- First meeting discussion-possible invitation to watch class.
- Complete Governor Visit Form.
- Give a summary report to the full Governors.
- Be objective
- Retain confidentiality and safeguarding.
- Thank staff

Note: This is information gathering not monitoring. Please raise it with the Headteacher only if you have a matter of strong concern.